

Letter of Intent*

I, the undersigned Mr/Miss/Mrs certify that I commit myself as a partner to participate in:

The ERASMUS Programme (2008- 2013)
Action: Mobility of Individuals - Student Placements in Enterprises, Training Centres, Research Centres and Other Organisations

I commit myself to receive(number) student from **Faculty of.....**,
State Higher Vocational School in Gniezno, Poland
ul. Ks. Kard. Stefana Wyszyńskiego 38
62-200 Gniezno
POLAND

for placements from (date/month/year) to (date/month/year)
at
(please fill in the name and address of the host organisation/institution)

The goal of the placement will include:

.....
.....

General job description:

.....
.....

Tasks will include:

1.
2.
3.

Candidate requirements:

1.
2.
3.

Mentor/Contact person for student placement

.....
(please fill name, position, address incl. phone, fax and email)

I commit my institution to respect and observe the obligations of the Quality Commitment for Erasmus student placements (see attached document). All expenses will be covered by the Erasmus grant and the student/s themselves (the host organisation/institution may give additional salary to the student/s).

.....
(date)

.....
(stamp and signature)

* The letter sent by the organisation /institution which agrees to host student/s for Erasmus placement. This letter should be written on headed paper and signed by the authorized person in the partner organization and make a reference to the Erasmus programme. In addition it should indicate a summary of the role of the partner and its financial contribution (if any).